

**Mid-Michigan Library League  
Board of Trustee Meeting Minutes  
August 20, 2020  
ZOOM Videoconference  
10:00 a.m.**

**Call to Order:** With a quorum present, Patti Colvin, Vice Chair, called the meeting to order at 10:00 a.m.

**Present:** Mary Edens (Group 1), Susan LaBelle (Group 2), Patti Colvin (Group 3), Diane Eisenga (Group 4), Lois Langenburg (Group 6), Valerie Church-McHugh (Group 7), Sarah Welch (Group 8)

**Also Present:** Sheryl Mase

**Absent:** Eric Smith (Group 5)

**Approval of Agenda:** M/S Eisenga/Langenburg to approve the agenda. Roll Call: Edens (Group 1) - Aye; LaBelle (Group 2) - Aye; Colvin (Group 3) - Aye; Eisenga (Group 4) - Aye; Langenburg (Group 6) - Aye; Church-McHugh (Group 7) - Aye; Welch (Group 8) - Aye. Motion passed.

**Approval of Minutes:** M/S Edens/Eisenga to approve the minutes of May 21, 2020. Edens (Group 1) - Aye; LaBelle (Group 2) - Aye; Colvin (Group 3) - Aye; Eisenga (Group 4) - Aye; Langenburg (Group 6) - Aye; Church-McHugh (Group 7) - Aye; Welch (Group 8) - Aye. Motion passed.

**Public Participation and Communications:** A welcome to new board member from Group 8, Sarah Welch of Big Rapids Community Library, was given. Sarah introduced herself and current board members introduced themselves.

**Financial Reports:** M/S Langenburg/Eisenga to approve the purchase journals for May, June, and July 2020. Eisenga (Group 4) - Aye; Welch (Group 8) - Aye; Church-McHugh (Group 7) - Aye; LaBelle (Group 2) - Aye; Langenburg (Group 6) - Aye; Edens (Group 1) - Aye; Colvin (Group 3) - Aye. Motion passed.

M/S Church-McHugh/Eisenga to approve the financial reports for May, June, and July 2020. Edens (Group 1) - Aye; LaBelle (Group 2) - Aye; Colvin (Group 3) - Aye; Eisenga (Group 4) - Aye; Langenburg (Group 6) - Aye; Church-McHugh (Group 7) - Aye; Welch (Group 8) - Aye. Motion passed.

**Director's Report:** Mase summarized the state's response to Covid-19 as it pertains to libraries and the impact to the cooperatives' members. Other news from her report included:

- In-person continuing education has been cancelled or postponed with many on-line trainings and meetings taking their place.
- Overdrive purchasing Recorded Books was the big news with its impact to libraries as yet unknown.
- An update was given on member libraries.
- A list of current services being offered by member libraries was presented.

**Committee Reports:**

**Finance Committee:** Met to discuss proposed FY21 budget on July 16, 2020 via ZOOM. Draft budget was presented with revenue similar to this fiscal year, as the State budget has yet to be released.

Personnel Committee: No report.

**Old Business:** The board discussed the possibilities for the Annual Meeting that is held in September. The group discussed the pros and cons of holding a ZOOM meeting and suggested the potential for round table presentations and discussions around specific topics through a ZOOM format. Topics might include special speakers, connections with community during a pandemic, storytellers, Library of Michigan staff, Internet services in rural areas, kitchens and nutrition programs at libraries, etc. Mase will take these ideas to the Advisory Council and form a planning team for the September 17<sup>th</sup> annual meeting, to begin at 10 a.m. over Zoom.

**New Business:** FY21 budget – Mase discussed how she added two columns to the draft budget for FY21 should the state budget indicate a cut to state aid, the sole source of revenue for the cooperative. She did a budget reflecting 75% of the expected revenue and one reflecting 50%. Both scenarios reflect significant reductions in services provided by the cooperative without charging back costs to the membership. We are hopeful that no significant cuts to state aid will occur, however with COVID-19 and the effect on economics, it is likely we will need to be nimble. Mase indicated that the other cooperatives are doing similar budget scenarios, and we will regroup once we know the amount of state aid for FY21, which will hopefully be prior to the annual meeting on September 17<sup>th</sup> at which we approve our FY21 annual budget. Mase will let the finance committee know as soon as she hears what the state aid amount will be next fiscal year.

**Public Comment:** None

**Additional Advisory Council Comments:** None

**Board Member Comments:** Mary Edens mentioned that since Bellaire changed to the Apollo integrated library system (ILS), they have been saving \$1,000 per month and are extremely satisfied with the system. Mase mentioned that members are receiving a 10% discount on pricing for three years for every additional group of five MMLL libraries that switch over to Apollo.

**Adjournment:** M/S Edens/Eisenga to adjourn the meeting. Vice-Chair Colvin adjourned the meeting at 11:45 a.m.